

Data Quality Analyst

WITS Consulting

Montréal, QC

\$60,000 - \$80,000 a year

Permanent

Overall Objectives

The Data Quality Analyst will be responsible to ensure that data is at the highest quality. He/she will monitor data quality, identify data quality issues, oversee remediation plans, implementation of data controls, and manage data quality remediation strategies.

Duties and Responsibilities:

- Identify, compare, and resolve data quality problems.
- Evaluate large dataset for quality and accuracy.
- Determine business impact level for data quality issues.
- Work with Programmers to correct data quality errors.
- Determine root cause for data quality errors and make recommendations for long-term solutions.
- Research and determine scope and complexity of issue so as to identify steps to fix issue.
- Develop process improvements to enhance overall data quality.
- Develop and execute data cleanup measures.
- Ensure adherence to data quality standards.
- Resolve all internal data exceptions in timely and accurate manner.
- Identify areas of improvement to achieve data quality.
- Analyze, query and manipulate data according to defined business rules and procedures.
- Develop rules and process to control the integrity (accuracy, thoroughness, process compliance) of all data within Affinity Health Plan's databases
- Work with Master Data Management tools to ensure effective use of data
- Directly support and assist in managing data governance in identifying, prioritizing and implementing change while providing status updates measuring impacts of various projects
- Analyze daily health of the data reporting operations. Identify and develop insight to reduce data quality issues and process gaps.
- Be responsible to the stakeholders for timely delivery & completion of assigned projects
- Evaluate data and resolve data quality issues by analyzing gaps in process and source files. Help identify and develop insight to reduce data quality issues
- Recommend process improvements & suggest alternatives for continuous enhancement of existing workflow
- Document business requirements for key workflows and process points

- Keep current with and train organization on data quality best practices. Inform and guide stakeholders regarding data availability, caveats and limitations to business unit brands (subject matter expert)
- Manage business data dictionary for master data and reporting metadata and metrics glossary
- Investigate new data sources, and set policies for future data collection to support business decisions
- Triage data investigations to IT or third party supplier and communicate impact / root cause / resolution to stakeholders
- Perform data analysis related to investigations and data quality control
- Demonstrate proficiency with the principles and methodologies of process improvement. Apply these in the execution of responsibilities in support of a process focused approach.

Position Requirements:

- Bachelor's Degree in Computer Science, Information Technology, Business Intelligence or a related discipline.
- 7+ years of Healthcare data management experience.
- Strong knowledge of data quality management and best practices.
- Advanced SQL (SSIS, SSRS, SSAS) and ETL Data Warehouse experience for Business Intelligence.
- Demonstrated experience with SAS or other statistical packages; Excel, Access or other database environments.
- Working knowledge of data governance processes and SDLC.
- Project management experience.
- Understanding of data requirements gathering and ability to translate business requirements from stakeholders to technical development team.
- Must possess strong communication (verbal and written), research and interpersonal skills as well as excellent time-management and organizational skills, with a proven ability to be highly productive and efficient in a team driven environment.
- Must have strong problem-solving and analytical skills, an investigative mentality, organizational and logic skills.
- Proven capability to gather, manage and synthesize large amounts of information efficiently, effectively and creatively with attention to detail.
- Knowledge of medical terminology is a plus.

Experience:

- Pharma/Healthcare data management: 7 years (Required)

How to Apply:

Go to: https://ca.indeed.com/viewjob?t=senior+project+manager&jk=f7a15613e9d6242d&_ga